



# **PVDT COLLEGE OF EDUCATION FOR WOMEN**

**SSR Year 2017-21**

**Criterion 3**

**DOCUMENTS UPLOAD: 3.1.3**

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In-house support is provided by the institution

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# 1. SEED MONEY AND RESEARCH SUPPORT POLICY

## Seed money and research support policy

PVDT College of education for women's always encourages the faculties for their active participation in the research and contributes to the self, institutional and national development. Infrastructure and other facilities can be beneficial to all the faculty members through following proper channels to contribute to the research ecosystem.

### OBJECTIVES:

\*To promote a research culture among the faculty members.\*To stimulate excellence in research in higher education.

\*To develop a research oriented attitude among the faculty members.

\*To hearten the faculty to contribute to the institutional and national development.

### STEPS FOR AVAILING SEED MONEY AND RESEARCH SUPPORT FROM MANAGEMENT ARE AS FOLLOWS

1. The faculty members of PVDT College applies for the seed money/facilities in the format that is provided in the annexure A
2. IQAC and research cell evaluates the application.
3. The application is forwarded to the college management.
4. Once approved by the management, the proposal will be forwarded to the finance section for the release of funds.
5. The faculty may then proceed to their research work.

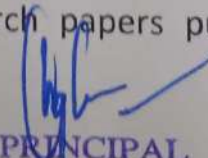
### Ph.D. INCENTIVES

During the teachers day celebration the faculty members who so ever receive doctoral degree will be facilitated with cash incentive.

Faculty who successfully guide their Ph.D. scholars will also receive cash incentives once the degree is awarded and copy of the thesis is submitted to the college library.

### INCENTIVES FOR RESEARCH

PVDT College provides cash incentives for research papers published in the

  
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indexed/UGC approved journals after evaluating the impact factor of the research journal and importance of the paper.

**INCENTIVES FOR PUBLICATION OF BOOKS WITH ISBN**

Faculties of PVDT College are provided cash incentives of book with ISBN number. If many authors publish the book the incentive must be shared among them.



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## 2. FACULTY DEVELOPMENT SCHEMES


### Staff welfare

- \*Staff welfare committee
- \*Enrichment session
- \*Wellbeing session
- \*Academic growth
- \*Concession in time for special reason
- \*Loan facility
- \*Credit society scheme
- \*Financial support for research/ publication/Patent

### FACULTY RESEARCH SCHEME

Faculties of PVDT College want to work on different research projects or purchase equipment or develop software which could be beneficial to the institute and can be a new exploratory project the faculty may propose purchase of new equipment or software from MES Management for their projects .Following are the guidelines for this scheme

1. For a particular project an individual faculty member can consent a total amount of up to Rs 25,000 or for the piece of equipment that would lead to research can consent up to Rs 50,000.
2. Faculty member should provide a proper factual material with the details of proposed equipment needed Which will also include association costs of the equipment and how will it be beneficial for the institute.
3. Once the purchase is made the faculty member would maintain the record of the purchase of the equipment or other benefits of the project and submit it to the principal.

  
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## PROCEDURE

1. Faculty member must make a proposal to the principal with a copy to the Research committee.
2. The principal, Research committee will review the application and check whether the policy guidelines are met properly.
3. If it is approved the Principal will forward the application to the MES management
4. Management will consider and approve the proposal
5. The principal will address to the concerned faculty member and Research committee.



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#### 4. ORGANISING SEMINAR/CONFERENCE/WORKSHOP/COLLOQUIUM

Faculty members of PVDT College always want to conduct colloquium, seminars, conferences or workshops on different topics related to education and educational relevance. Faculty members invite various experts from different fields for events to college campus the guidelines for the scheme are as follows

1. There should be a proper and clear focused area for the seminar, workshop, conference and colloquium.
2. Preferably a group of few faculty members would organize the event.
3. Most of the times funds are raised by ICSSR and if needed would be taken from the departmental budget and will depend on the level of requirement. The funds can be used as per the guidelines of funding agency such as TA/DA/Honorarium to the invited guest, food or refreshments as well as for banners.
4. Seminar, conference, workshop or colloquium can be conducted in collaboration with some professional society or organization.

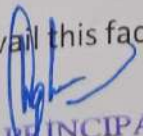
#### PROCEDURE

1. Faculty members have to prepare application to funding agency collects the grants if approved otherwise college will take the initiative to organize the event by deciding the date, time and the coefficient of fund require for an event.
2. An application should be made and given to the principal for approval.
3. Once the application is approved the faculty may proceed for the event and after completing the event, report should be made and submitted to the principal.

#### TRAVEL GRANT

Faculty members of PVDT College actively participate in conferences and workshops to present and proclamation their research. In case of any requirement of fund or expenses of the conference including travel or conference registration, faculty members can apply to the department for the funds. Principal may sanction partially or completely the faculty request provided the following conditions are met

1. Each faculty member can sanction a total amount up to Rs 5,000
2. The faculty member can avail this facility once in every 2 years.

  
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3. Department should not exhaust its budget for the academic year.
4. The conference is conducted by a reputable organization or university.
5. No more than 3 days of leave can be given in one semester or more than 5 days in one year.
6. The lost days should not affect the teaching load or syllabus completion on the faculty.


## **PROCEDURE**

1. Faculty member should give an application to the principal.
2. The principal will review and check whether the policy guidelines are met
3. The principal will make the final decision and communicate to the concerned faculty member.

## **NEW INITIATIVES**

For fulfilling the institute missions and vision faculty members may propose new initiatives to the principal, these initiatives can intensify any of the following

1. Teaching learning process (Using MOOC in teaching learning process etc.)
2. Research and consultancy (eg. Centers of excellence in different fields)
3. Environmental initiative (eg. Green campus, nature club, recycling programs and energy savings)
4. Sports facilities
5. Cultural activities
6. Training and placement
7. Technology enriched classroom
8. Strengthen Alumni Engagement
9. Community outreach initiatives
10. Local and Global reach

  
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