



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	PVDT COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution	Dr. Meena Prakash Kute
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02223263267
Mobile no.	9869834174
Registered Email	pvdcollege@gmail.com
Alternate Email	pvd@sndt.ac.in
Address	N.T. Road, New Marine Lines, Churchgate, Mumbai 20
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400020

2. Institutional Status															
Affiliated / Constituent	Constituent														
Type of Institution	Women														
Location	Urban														
Financial Status	state														
Name of the IQAC co-ordinator/Director	Dr Sanjay P. Shedmake														
Phone no/Alternate Phone no.	02222063267														
Mobile no.	9322098559														
Registered Email	ucofed2@gmail.com														
Alternate Email	sshedmake@pvdtd.sndt.ac.in														
3. Website Address															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.pvdt.ac.in">http://www.pvdt.ac.in</a>														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes														
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.pvdt.ac.in">http://www.pvdt.ac.in</a>														
5. Accrediation Details															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center; color: red;">No Data Entered/Not Applicable!!!</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	No Data Entered/Not Applicable!!!					
Cycle	Grade					CGPA	Year of Accrediation	Validity							
		Period From	Period To												
No Data Entered/Not Applicable!!!															
<b>6. Date of Establishment of IQAC</b>	08-Jun-2016														
7. Internal Quality Assurance System															
Quality initiatives by IQAC during the year for promoting quality culture															
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries													
Collected and analysed feedback from students and used it for futures	25-Apr-2018 0	87													

improvement		
One week Workshop on ICT Integration is at planning stage	11-Dec-2017 5	9
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? The major contribution of IQAC in this academic year is established research cell to promote and facilitate faculty and students' research. ? Under the guidance of IQAC Policy has been designed for financial support to faculty for participation in seminar conference and present their research or take the membership of any professional organization ? In this academic year is IQAC has promoted teachers to use various ICT tools like, Whatsapp groups for academic sharing and discussion, Google collaborative tools for asynchronous collaborative work, Use LMS for blended and Flipped learning, PowerPoint presentations for effective explanation, Collaborative worksheets, digital concept maps etc. to improve quality of teaching learning process. ? Under the guidance of IQAC, the college has successfully adapted the e-governance policy and under this policy account section has been using 100 e-governance while Office and library are using e-governance partially. ? Entire college campus WiFi is installed with lease line (25 mbps)

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To fulfill the 100% quota of admission: Organize CET orientation program, Establish admission cancelling and support committee	100% Admission
Develop at list one 4 credit course as optional or course under CBCS Develop 45 online 1/2 credits value added courses related to life skills, professional skills, value education, Yoga etc.	Course structure of 2 online certificate courses has developed.
- Promote teachers to use various ICT tools like, Whatsapp groups for academic sharing and discussion, Google collaborative tools for asynchronous collaborative work, Use LMS for blended and Flipped learning, PowerPoint presentations for effective explanation, Collaborative worksheets, digital concept maps etc. to improve quality of teaching learning process.	All 100% teachers are using ppt for their teaching. All teachers are using subject whatsapp groups for discussion and to share course material, Some teachers are using Google collaborative tools for asynchronous collaborative work One teacher has started using SNTD moodle (LMS) to promote flipped learning.
E-governance in college management	Accounting has using 100% e-governance while Office and library are using e-governance partially.
Physical Infrastructure improvements	Entire college campus WiFi is installed with lease line (25 mbps)
To create various learning resources, develop OER repository as per the subject, conduct preliminary examinations to 100% learning achievement.	Result has been improved, number of high grade learners are increased
Implement the one-to-one mentoring system to deal with students' diversity-related issues and to ensure 100% achievement of expected learning outcomes, along with the 100% results.	One to one mentoring system has implemented and college has achieved 95% result in final university exam.
Research: Develop major-minor research project proposals and submit it to national/state/other funding agencies for support. - every teacher should publish at least one research paper in a year.	2 research projects were prepared and submitted to the ICSSR and Azim Premji institute for grant 4 teachers are presented their research papers in conference/seminar

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**14. Whether AQAR was placed before statutory**

No

body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	23-Dec-2015
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Partial

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution P.V.D.T. College of Education for Women, Churchgate, Mumbai 20 is constituent college of SNDT Women's University, Mumbai since 1959. We follow the syllabus designed by BOS of SNDT Women's University. Our P.V.D.T. College of Education for Women, faculty members are involved in designing the curriculum. Mechanism for well planned curriculum delivery and documentation is as follows 1. Planning committee meeting 2. Preparation of academic calendars and time table. 3. Curriculum orientation program 4. Curriculum evaluation for upgradation In our planning committee meeting, we allotted work load to the faculty members we discussed the various innovative strategies in teaching learning process. Academic calendar was prepared and scope for various curricular and cocurricular activities was planned. Planned academic calendars and time table are handed over to IQAC for finalization then we showcased it. After completion of admission by state government we conduct orientation program before starting academic year. In orientation program we delivered course syllabus and its expected learning outcomes. Our faculty involved in BOS of education faculty and she suggested the ideas and views which were discussed in IQAC meetings

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BEd	UG	07/06/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	95
BEd	Field Visit to NASEOH's National Center for the Handicapped	95
BEd	Educational Tour at Kerala	44
BEd	Educational Subject Filed Visit Chatrapati Shivaji Maharaj Museum	95
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
1) Feedback is obtained from the student teacher on each and every activity conducted. Student Teachers analyse, reflect and submit a report for each activity. In addition to these reports, it is discussed in student council meeting with student council in charge and also reported to the Principal 2) Teacher's feedback is taken in verbal form during the meetings and the

effectiveness of the activities is discussed. 3) For PT and internship, student teachers are placed in various PT schools. Faculty members visiting the schools are in continuous touch with school authorities. So feedback is obtained about student teacher behaviour and their competencies. In case of any specific demands from PT school, we try to comply with the same. Inputs given from authorities of PT schools are discussed every week in a meeting between PT in charge and group leaders and assistant leaders. In case of any issues, they are solved during the meeting. In case of any serious problem, it is discussed with the Principal. There is no specific format mechanism to take feedback from alumni. It is mainly informal and occasional. Once a year PTA is organized. During the meeting feedback is obtained from parents. In case of any specific issues, parents can contact any faculty or Principal with prior intimation.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	N.A.	100	164	100
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	Nil	9	Nil	9

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	646	2	2	47
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES, we adopted Students mentoring system. In teacher training program Mentoring System plays vital role. The college has adopted the mentoring system to guide and motivate student teachers. Student teachers are divided into the small groups. One teacher educator is assigned as a mentor for each group. The role of mentor is to guide and help for academic development and also to be available for understanding their personal issues and challenges. Within this two year journey teacher educators were mentoring their group students for curricular, co-curricular as well as extra curricular activities. It helps student teachers to grow professionally. In the internship program same group was allotted to in-charge teacher to mentor them. We focus on continuous support to all student teachers according to their personal needs and by considering the diversity of learners. Mentors guide their student teachers to integrate various teaching, learning and life skills within themselves.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
179	9	1:20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	9	7	Nil	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	NA	2017-18	30/05/2018	11/06/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college has the proper mechanism to reform initiatives for Continuous Internal Evaluation at the institutional level. The student-teachers are continuously assessed and evaluated by institutional mechanism of CCE. The various assessment strategies are adopted by our college. Our college has adopted assessment strategies through internal assessment, result analysis, attendance, Workshop activities, Experiential learning, Practical-oriented activities, Report writing, Participation in Internship programme, project method, Tutorial, Group work and activity, Cultural activities, Sports activities, Ground activities, and through academic units and functionaries for different courses. Our college conducted student-teachers feedback process to improve course curriculum and syllabus, teaching performance of the faculty, infrastructure, and the entire learning experiences for the teachers during their tenure. The college has instituted an offline student-teachers feedback system to obtain feedback on teaching, coursework and various academic activities. The student teachers feedback is considered as a valuable source of information to measure their level of satisfaction. Parents are invited to discuss the progress of their wards. This is in addition to the regular monitoring of the student's progress by their mentors. Our college conducted regular academic and administrative audit by concerned university authorities during the academic year i.e. 2017-18. The faculties (mentor) regularly interacted with the assigned student-teachers to access and monitor the progress of each student-teacher and the same is communicated to the parents.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250



words)

Before starting the new academic year, the academic calendar was prepared by Planning Committee Members. While planning this academic calendar members give more focus on overall utilization of available days in academic year for all round development of the student teachers. Within academic calendar the aspects like actual available days for teaching learning process, workload of teachers, practice teaching, internship program, internal and external examination, practical works, curricular and extra curricular activities, as well as activities which should be completed in association with University are considered. The scope of collaborations was also planned into the academic calendar. All these planning was done by taking considerations of the University schedule.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.pvdt.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BEd	N.A.	77	73	94.80
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.pvdt.ac.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of Education in Transforming India	Education	28/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	3	4.96
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education Books published	3
Education	7
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	15	Nil	Nil

Presented papers	Nil	15	Nil	Nil
Resource persons	Nil	4	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Participated in national science day celebration program	Bhabha Atomic Research Center Mumbai	1	7
Participation in Marathon	SNDT Womens University	7	84
Participation in Sanvidhan Daud and Gourav Yatra	Govt. of Maharashtra.	8	115
Educational visit of second year students	National Society For Equal Opportunities For The Handicapped (NASEOH)	5	88
creating an awareness on health Program	Proctor and Gamble company	2	123
Women in Peace Rally	Government of Maharashtra	9	75
Yoga workshop	Student Welfare Department of SNDT in collaboration with Isha Foundation	9	89
International Yoga Day	Ishwardas Chunnilal Yogic Health Centre Kaivalyadhama at Churchgate90	2	90
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
"Swachhata Abhiyan" programme conducted on Gandhi Jayanti	SNDT Womens University, Mumbai	1	2	40
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.5	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
Nil	Nil	Nil	2020

#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	2	22	2	2	0	1	25	0
Added	0	0	0	0	0	0	0	0	0
Total	22	2	22	2	2	0	1	25	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.65	3.07	2.82	1.87

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The various physical facilities likes labs, classrooms, Gymkhana, indoor sports etc are made available for the students admitted in the college. Our college is part of the University, so Playground, Sports room, Medical facility, Hostel facility, women fitness centre, canteen, Patkar Hall, Mini</p>
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auditorium room etc. are available to our students. The college has its own Library along with University Central Library, where more than 2 lakh 30 thousand books, 84 thousand e books and e journals and 51 Databases are available to our students. University library is fully automated with SLIM Software, while College library is stated with E granthalaya software. Our library is having ILL with other libraries.

[www.pvdt.ac.in](http://www.pvdt.ac.in)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric Scholarship B.Ed	8	134524
Financial Support from Other Sources			
a) National	NIL	Nill	Nill
b) International	NIL	Nill	Nill

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Sanvidhan Daud and Gourav Yatra	26/11/2017	115	Govt. of Maharashtra
Awareness on health	29/09/2017	123	Proctor and Gamble company
Yoga workshop The Trainer Yoga Module	21/06/2017	89	Isha Foundation
International Yoga Day	21/06/2017	90	Ishwardas Chunnilal Yogic Health Centre Kaivalyadhama

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NIL	Nill	Nill	Nill	Nill

No file uploaded.

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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2

2

8

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Practice teaching schools	97	10
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	19	B.Ed., B.A., B.Com., B. Sc.	Social Science, Sciences, Languages	state and other Universities	Post Graduation
No file uploaded.					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
14	College	96
10	University	94
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the State Govt. notification the students' council was to be formed. Our college formed Student Council for academic year 2017-18 at institution level. There were 10 students as a representative of various areas like Cultural,

Sports, Student Representative, University Student Representative. The students' representatives were members of our college statutory committees like IQAC and Grievance and redressed committee as well as committees for different college activities such as Languages, History, Geography, Science, Mathematics and Science Club, Annual Cultural Days, Sports week etc. They were actively participated present for meetings and gave valuable suggestions. Decisions were taken by considering their suggestions. These representatives ensure healthy atmosphere for smooth interaction between students and teachers. They also help to maintain discipline in the college campus and contribute for the grand success of various activities. The students council of our college students enthusiastically organized participate in various programs, activities at college level. Activities including as follows, 21/06/2017 Participated in International Yoga Day organized by Ishwardas Chunnilal Yogic Health Centre Kaivalyadhama at Marine drive. Nearly 90 students had participated in yoga workshop. 22/06/2017 All faculty members participated in yoga workshop organized by Student Welfare Department of SNDT in collaboration with Isha Foundation "Train the Trainer Yoga Module". 02-04/08/2017 Coordinated for participation of B.Ed. Students in leadership camp held at Vajreshwary, Dist-Thane. 05/08/2017 Participated with NSS Students of PVDT college of women in Peace Rally from Azad Maidan to Gate Way of India. 12/09/2017 Organized Paper Bags making workshop for B.Ed. students at PVDT College of Education, Churchgate. 12/09/2017 Accompanied 77 B.Ed. Students for University medical checkup organized by the SNDT University. 29/09/2017 Organized a programme for creating an awareness on health for B.Ed. students in collaboration with Proctor and Gamble company at PVDT College of Education, Churchgate. Women kits were distributed to the students during this event. 03/10/2017 Celebrated Gandhi Jayanti and conducted Swachata Abhiyan at PVDT College of Education, Churchgate. 04/10/2017 Organized Organ Donation awareness programme for B.Ed. students at PVDT College of Education, Churchgate. 09/10/2017 Arranged educational visit of second year students to National Society For Equal Opportunities For The Handicapped (NASEOH) Chembur. 12/10/2017 Celebrated Vachan Prerna Din at PVDT College of Education, Churchgate. 09/11/2017 Organized Communal Harmony Campaign and collected funds by B. Ed. Students from community. 26/11/2017 Participated along with B.Ed. students in Sanvidhan Daud and Gourav Yatra organized by Govt. of Maharashtra. 27/11/2017 Celebration of Constitutional Day. 7/12/2017 Conducted Swachata Abhiyan at Chaitya Bhoomi, Dadar on the occasion of Dr. Babasaheb Ambedkar Mahaparinirvan Din. 22/12/2017 Organized Greeting Cards making workshop for B.Ed. students at PVDT College of Education, Churchgate. 3/01/2018 Organized a programme on Savitribai Phule Jayanti - Poster competition and drama presentation. 4/01/2018 Organized a programme for creating an awareness on Biomb Rescues at PVDT College of Education, Churchgate. 21/01/2018 Participated along with B.Ed. students in Marathon at Juhu campus of SNDT University. 15/02/2018 Arranged educational visit of second year students to Maharashtra Nature Park, Dharavi, Mumbai. 21-26/02/2018 Organized educational excursion of second year B.Ed students at kerela. 28/02/2018 Science Day celebration- organized visit to Homi Bhabha Center for science education center Trombay Mumbai. 8/03/2018 Celebrated International Womens Day at PVDT College of Education, Churchgate.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

750



5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Activities :- Our alumni are associated with us through different collaborations like judges for competitions, chief guests for cultural events, experts for workshops. Alumni meeting were held on 4/12/2017 and 16.03.2018. Alumni visit college to meet the faculty and interact with students for academic collaborations. The college organizes an orientation program at the commencement of the academic year for Alumni and also B.Ed students on Career Guidance Counselling.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For the decentralization and participatory management the college has taken following initiatives. A) Local Management Committee- Has constituted last year by involving all stakeholders. This committee has conducted various policy decision to support and quality control. B) Academic Planning Committee- the committee has implemented two year programme effectively. The planning committee has organised national level conference on Role of Education in transforming India. The teaching time table, practise lesson, internship, internal evaluation etc. implemented properly. C) Finance Committee- this committee has supported to all activities of the planning committee with financial support. The Audit has been finalised. D) Student Council- The College always promotes students participation at college management level also. In the council student representatives from NSS, Cultural activities, sports, SC/ST students representation, girls representative and representatives from all the classes (B.Ed. FY SY Both Division) of the college on merit basis. For the decentralization of management the college has formed various committees for the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Teachers and students have an opportunity to take benefits from College library as well as University Library Maharshi Karve Knowledge Resource Centre). University library have more than two lakh reference books and college library have more than twenty two thousand books. We have two well equipped computer labs. Our college have adopted MOODLE as Learning Management System for Hybrid and online learning. For this University has created dedicated website for this. <a href="https://sndtonline.in/">https://sndtonline.in/</a> . University has provided Data Base to use various

	<p>references for teaching and learning purposes. College has required infrastructure as per the norms and guidelines of NCTE.</p>
<p>Industry Interaction / Collaboration</p>	<p>Our college has collaboration with fourteen Practice Teaching Schools to provide industrial experience to the students. For experiential learning we have collaboration with various institutes like Film Festival, Vidyarthini Sahitya Sammelan, Student led Conference, B.Ed students on Career Guidance Counselling.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Teachers and students have an opportunity to take benefits from College library as well as University Library (Maharshi Karve Knowledge Resource Centre). University library have more than two lakh reference books and college library have more than twenty two thousand books. We have two well equipped computer labs. Our college have adopted MOODLE as Learning Management System for Hybrid and online learning. For this University has created dedicated website for this. <a href="https://sndtonline.in/">https://sndtonline.in/</a>. University has provided Data Base to use various references for teaching and learning purposes. College has required infrastructure as per the norms and guidelines of NCTE.</p>
<p>Teaching and Learning</p>	<p>Our college mostly focus on student centered teaching learning process. Along with traditional teaching learning approaches we integrated various innovative approaches in teaching learning process. Approches like constructivism, project based learning, collaborative, individualised learning and experiential learning. At the same time focus was given on integration of ICT in teaching learning process. Field visits, industry visits, visits to various NGOs, musiums and special schools.</p>
<p>Curriculum Development</p>	<p>Our college mostly focus on student centered teaching learning process. Along with traditional teaching learning approaches. We integrated various innovative approaches in teaching learning process. Approches like constructivism, Self-learning, project based learning, collaborative and experiential learning. At the same time focus was given on integration of</p>

	ICT in teaching learning process. Field visits, industry visits, visits to various NGOs, museums and special schools.
Examination and Evaluation	Continuous Formative evaluation is our core assessment policy. Under this policy projects, filed work, assignments, discussion forum, unit test, research, real time feedback, reflective learning diary, portfolio, worksheets, along with this we use criterion based assessment policies through assessment rubrics ,scales and tests. For summative evaluation we use assignments and examinations.
Research and Development	For the development of research abilities in pupil teachers we conduct action research projects, students actively participate AVISHKAR (State Level Chancellors Program for promotion of research culture). Our faculties are continuously engaged in various research projects. In the curriculum of B.Ed. due weightage is given to research work.
Human Resource Management	For the academic and professional development of the faculties they are motivated to attend various skill development programmes and workshops/seminars/conferences. By attending such training programmes faculties enriched their academic and professional skills. Non teaching staff attended various training programmes organised by Govt. of Maharashtra and HE Department.
Admission of Students	Our college has a constituted Admission Committee. Through this committee counselling to the students was provided. Guidance regarding the nature and structure of CET Examination was given to interested students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Our college is situated at University campus, so University authorities has updated to all faculties by providing various circulars related to academic for better planning and development. College provides information to students by using various social media like, email, whatsapp etc. The time table is made available to different channels. For the academic development purposes college has developed computer

	<p>lab, LAN. Both classrooms have LCD Projector. The institute Library has adequate no. of books, journal, computer with internet facility and provision for computerised library.</p>
Administration	<p>Management Information System is adopted by college to provide various types of information to Government, Higher Education Departments and University. In collaboration with Maharashtra Knowledge Corporation Ltd (MKCL) admission process is carried out. Biometric Finger recognition system is installed to record the attendance of the faculties as well as students. Technology is utilised in office administration for maintaining documents in electronic form. Intercom facility is there within the campus to communicate.</p>
Finance and Accounts	<p>For keeping records of Finance and accounts college has been using University UNISUIT software. This centralised software keeps all the transactions in electronic form. This is highly secured software. HTE Sevathi E- VetanSevathi is being used for the salary purposes. MahaDBT portal is used for students scholarship purposes. For audit purposes UNISUIT software is used.</p>
Student Admission and Support	<p>The admission process is conducted by Maharashtra Knowledge Corporation Ltd (MKCL) in collaboration with Govt. of Maharashtra in online mode. Government of Maharashtra conducts CET. Online merit list is sent to the college. College gives admission to the students on the basis of given result. Government of Maharashtra conducts CET. Online merit list is sent to the college. College gives admission to the students on the basis of given result. For support students have access to electronic databases, print E-Journal, print and e books procured by Maharshi Karve Knowledge Resource Centre.</p>
Examination	<p>For conducting the examination college has collaboration with MKCL. Through this system PNR generation to allotment of Exam Hall tickets and declaring the result the whole process was conducted in electronic form.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Role of Education in Transfo rming India	Nil	28/07/2017	29/07/2017	9	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Group Insurance</li> <li>• Pension Scheme</li> <li>• Life Insurance Schemes</li> <li>• Employees Credit Society</li> <li>• Provident Fund GPF</li> <li>• DCPS /NPS</li> </ul>	<ul style="list-style-type: none"> <li>• Group Insurance</li> <li>• Pension Scheme</li> <li>• Life Insurance Schemes</li> <li>• Employees Credit Society</li> <li>• Provident Fund GPF</li> <li>• DCPS /NPS</li> </ul>	<ul style="list-style-type: none"> <li>• Accommodation ( Hostel Facility)</li> <li>• Student Parent Insurance</li> <li>• Play Ground and Gymnasium,</li> <li>• Yoga Practice Center</li> <li>• Gymnasium Hall</li> <li>• Assistance for getting scholarship</li> </ul>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Institution conducts internal and external Financial Audits on regular

basis. College is connected with Unisuite account software with university, so University has appointed Auditor /CA for internal and external audits. Internal Auditor check the each and every expense vouchers and all financial heads. On the basis of this report Statutory Auditor once in a financial year reviews the scrutiny of fees, vouchers, cash book, Ledger and grants received from Govt. of Maharashtra, Department of Higher Education for disbursement of salary funds for payment of staff. Along with this all allowances such as DA, HRA, CLA, and TA as per Government Resolution and all college expenditure incurred. The auditor also check various circulars and important Government Resolution pertaining to accounts and arrears, bills, in order to ensure complete transparency in the Financial procedures followed in the institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government and University	Yes	Local Management Committee and IQAC
Administrative	Yes	University	Yes	University

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Course Orientation programme for Parents. 2. Organization of Guidance Programme for Student Development. 3. Parent Feedback Sharing details of college achievements
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6.5.3 – Development programmes for support staff (at least three)

rip to Kerala on Feb 2018, Yoga Day Celebration, Swachhata Abhiyan programme conducted on Gandhi Jayanti
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Null
b)Participation in NIRF	Null
c)ISO certification	Null
d)NBA or any other quality audit	Null

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC		participants
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness programmes about Right to vote by Maharashtra Govt	19/07/2017	19/07/2017	123	Nil
"Self-Defence" programme organized for B.Ed. Students	04/08/2017	04/08/2017	70	Nil
leadership camp-Vajreshwari	02/08/2017	04/08/2017	2	Nil
NSS Students of PVDT college of women in Peace Rally from Azad Maidan to Gate Way of India.	05/08/2017	05/08/2017	75	Nil
Medical Checkup	12/09/2017	12/09/2017	77	Nil
Communal Harmony Campaign	09/11/2017	09/11/2017	122	Nil
International Womens Day	08/03/2018	08/03/2018	123	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Paper Bags Making Workshop for B.Ed. Students 2.Cleanliness drive on the occasion of Gandhi Jayanti and Swachata Abhiyan 3.Cleanliness drive at Chityaboomi , Dadar 4.Visit to Maharashtra Nature Park, Dharavi, Mumbai. 5.Plastic Ban in College Campus 6.Tree Plantation program 7. Vrukshabandhan- Environmental Awareness Program

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil

Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	21/06/2017	1	International Yoga Day organized by Ishwardas Chunnilal Yogic Health Centre Kavalayadhamma at Churchgate	Visit to Yoga and Pranayama Institute for Peaceful and healthy mind	2
2017	1	1	09/10/2017	1	National Society For Equal Opportunities For The Handicapped (NASEOH) Chembur.	Special Educational Visit	9
2017	1	1	09/11/2017	3	Communal Harmony Campaign	Provide financial assistance to children rendered orphan or destitute in communal, caste, ethnic or terrorist	122



						violence for their education and rehabilitation under this activity.	
2018	1	1	21/02/2018	6	Educational Visit at Kerala	Nature Study, Educational, Social and Cultural Study through Visit	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information Brochure	01/07/2017	Admission Guidelines for students, Scholarships, freship guidelines of Reserved candidates, Examination guidelines, Antiragging and other student related activities are carried out as per the guidelines given in Student Handbook.
NSS Manual	15/07/2017	National Service Scheme aims and objectives ,Moto and Symbol, Imolementation and terms, Social awarness program schedule ,Camp Structure, Procedure of adoptation village, proram conducted on adopted village and Awards and Code of Conduct for NSS Volunteers this information Manual share to all NSS Volunteers

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Ban in College Campus 2. College Practical Submission committee replaced plastic bags with cloth bags used for Practical Submission purpose 3. Under the NSS Department organised Tree Plantation program 4. On the occassion

of Mahatma Gandhi Jayanti our college organised college cleanliness program

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 Language diversity programme: Language diversity or linguistic diversity is always seen in the metropolitans city where peoples are come from different part of India to get education. Our College is given admission to all language students from English, Hindi, Marathi and Gujarati. When students are joined together for learning purpose, the lingual diversity is clearly seen among them. So to promote each language we organised Language day (Bhasha diwas) programme and promote student to talk on the importance of other language (other than her mother tongue). We celebrate various regional cultural programme and involved all students, arrange Bhasa activities including language awareness through games, the moto of this to respect to all other language and respect their diversity and culture. 2 Vrukshbandhan : Every Year ,PVDT College of Education for women ,NSS unit organized Vrukshbandhan Activity for environment safety measures .Students tie rakhi to tree and get responsibility to care of tree. 3 Counselling For B. Ed Admission Process - as a supportive service to the student community Every year our college admission committee organized an Admission Drive for fresher students and counselling the structure and admission process. How to fill the form ?, How to prepare for the CET, Parental counseling etc. Best Practice 5 Morning assembly - Morning assembly is a regular and important feature of the college. It gives a much needed platform to meet all the students at one place. every day students share important Current affairs, Good thoughts and Moral Stories to all . Official instructions, announcements regarding scholarships, trainings, intra-college and intercollegiate competitions and upcoming events are made. The students listen carefully to the instructions given during the assembly and follow them earnestly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.pvdt.ac.in>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SNDDT women's university is committed to the cause of women's empowerment through access of education. The college is following on the path of universities aims, vision and mission and provides the quality based education with human values and social responsibility. We provide value based education on the curriculum with the core values given to us by various social reformers. We provide all facilities to all minorities and marginalized section students with financial support and remedial teaching facility. Our professional programme caters the need of career opportunity with different Institutions, school, industries. We focus on industry - academic interaction and bought some aspects under curriculum. We provide opportunity to our student to develop overall development by participating in cultural, extension and physical activates like, Tejaswini contest, Ashwamegh, NSS activities, Inter-University competition, Inter-state competitions etc.

Provide the weblink of the institution

<http://www.pvdt.ac.in>

## 8.Future Plans of Actions for Next Academic Year

1. Development of value-added online courses to increase employability of

graduates 2. Well-equipped classrooms with ICT tools and to promote teachers to use various ICT tools like, Whatsapp groups for academic sharing and discussion, Google collaborative tools for asynchronous collaborative work, Use LMS for blended and Flipped learning, PowerPoint presentations for effective explanation, Collaborative worksheets, digital concept maps etc. to improve quality of teaching learning process. 3. . Under E-governance in management we want to reduce 50 use of paper in office and accounting work, share every notice/ circulars in only digital mode, updating of library software with SOUL 2.0, improve internet connectivity 4. Update infrastructure as per the NCTE requirement 5. Develop major-minor research project proposals and submit it to national/state/other funding agencies for support. Every teacher should publish research paper and apply for financial grant to various agencies like UGC/ ICSSR / RUSA etc.